



## NEC3 Term Service

# Short Contract (TSSC3)

A contract between Eskom Holdings SOC Ltd (Reg. No. 2002/015527/06)

and

for Institutionalised training

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# C1 Agreements & Contract Data

## C1.1 Form of Offer and Acceptance

### Offer

The Employer, identified in the Acceptance page signature block on the next page, has solicited offers to enter into a contract for the procurement of:

### Institutionalised training

The tenderer, identified in the signature block below, having examined the documents listed in the Tender Data and addenda thereto as listed in the Tender Schedules, and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the tenderer offers to perform all of the obligations and liabilities of the Contractor under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the Contract Data.

The offered total of the Prices exclusive of VAT is	R[]
Value Added Tax @ 15% is	R[]
The offered total of the Prices inclusive of VAT is	R[]
(in words)	

This Offer may be accepted by the Employer by signing the form of Acceptance overleaf and returning one copy of this document including the Schedule of Deviations (if any) to the tenderer before the end of the period of validity stated in the Tender Data, or other period as agreed, whereupon the tenderer becomes the party named as the Contractor in the conditions of contract identified in the Contract Data.

Signature(s)

Name(s)

Capacity

**For the  
tenderer:**

(Insert name and address of organisation)

Name &  
signature of  
witness

Date

Tenderer's CIDB registration number:

N/A

## Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the conditions of contract identified in the Contract Data. Acceptance of the tenderer's Offer shall form an Agreement between the Employer and the tenderer upon the terms and conditions contained in this Agreement and in the Contract that is the subject of this Agreement.

The terms of the Contract, are contained in:

Part 1 Agreements and Contract Data, (which includes this Form of Offer and Acceptance)

Part 2 Pricing Data

Part 3 Scope of Work: Service Information

and drawings and documents (or parts thereof), which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Tender Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the Employer during this process of Offer and Acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule, which must be signed by the duly authorised representative(s) for both parties.

The tenderer shall within one week of receiving a completed copy of this Agreement, including the Schedule of Deviations (if any), contact the Employer's agent (whose details are given in the Contract Data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the Contract Data at, or just after, the date this Agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this Agreement.

Notwithstanding anything contained herein, this Agreement comes into effect on the date when the tenderer receives one fully completed copy of this document, including the Schedule of Deviations (if any) together with all the terms of the contract as listed above.

Signature(s)

Name(s)

Capacity

**for the  
Employer**

(Insert name and address of organisation)

Name &  
signature of  
witness

Date

**Note:** If a tenderer wishes to submit alternative tender offers, further copies of this document may be used for that purpose, duly endorsed, 'Alternative Tender No. \_\_\_\_\_'

## Schedule of Deviations

Note:

1. To be completed by the Employer prior to award of contract. This part of the Offer & Acceptance would not be required if the contract has been developed by negotiation between the Parties and is not the result of a process of competitive tendering.
2. The extent of deviations from the tender documents issued by the Employer prior to the tender closing date is limited to those permitted in terms of the Conditions of Tender.
3. A tenderer's covering letter must not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid be the subject of agreement reached during the process of Offer and Acceptance, the outcome of such agreement shall be recorded here and the final draft of the contract documents shall be revised to incorporate the effect of it.

No.	Subject	Details
1	Contract duration	This contract will expire and be nil and void inn case Eskom concludes a National or Distribution level contract for the same service.

By the duly authorised representatives signing this Schedule of Deviations below, the Employer and the tenderer agree to and accept this Schedule of Deviations as the only deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Tender Schedules, as well as any confirmation, clarification or changes to the terms of the Offer agreed by the tenderer and the Employer during this process of Offer and Acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Form shall have any meaning or effect in the contract between the parties arising from this Agreement.

	For the tenderer:	For the Employer
Signature	_____	_____
Name	_____	_____
Capacity	_____	_____
On behalf of	(Insert name and address of organisation)	(Insert name and address of organisation)
Name & signature of witness	_____	_____
Date	_____	_____

## C1.2 Contract Data

### Data provided by the *Employer*

**[Instructions to the contract compiler: (delete these two notes in the final draft of a contract)]**

1. Please read the relevant clauses in the NEC3 Term Service Short Contract (September 2008) (TSSC3)<sup>1</sup> before you enter data. The number of the principal clause is shown for most statements however other clauses may also use the same data.
2. Where the following symbol is used “[●]” - data is required to be inserted.]

Completion of the data in full is essential to create a complete contract.

Clause	Statement	Data
<b>General</b>		
10.1	The <i>Employer</i> is (Name):	<b>Eskom Holdings SOC Limited (Reg. No: 2002/015527/06), a juristic person incorporated in terms of the company laws of the Republic of South Africa</b>
	Address	<b>Registered office at Megawatt Park, Maxwell Drive, Sandton, Johannesburg</b>
	Tel No.	
	Fax No.	N/A
	E-mail address	
	If the <i>Employer</i> appoints an <i>Employer's Agent</i> , the <i>Employer's Agent</i> is:	
14.5	Name:	<b>Getrude Rabyang</b>
	Address: Eskom,	<b>Eskom Holding SOC Ltd 14-16 Kgwebo Street Mabe Office Park Rustenburg 0300</b>
	Tel No.	013 296 3198
	Fax No.	N/A
	E-mail address	RabyangGM@eskom.co.za
	The authority of the <i>Employer's Agent</i> is	<b>Contract Manager</b>
11.2(5)	The <i>service</i> is	<b>Institutionalised training</b>
11.2(6)	The Service Information is in	<b>the document called 'Service Information' in Part 3 of this contract.</b>
30.1	The <i>starting date</i> is.	November 2022

<sup>1</sup> Available from Engineering Contract Strategies Tel 011 803 3008, Fax 011 803 3009.

30.1	The <i>service period</i> is.	3 Years Or when the funds allocated to this contract is depleted, whichever comes first.
13.2	The <i>period for reply</i> is	14 days
50.1	The <i>assessment day</i> is the	14 <sup>th</sup> day of each month
51.2	The interest rate on late payment is	<b>[●]% per complete week of delay. [Insert a rate only if a rate less than 0.5% per week of delay has been agreed]</b>
80.1	The <i>Contractor</i> is not liable to the <i>Employer</i> for loss of or damage to the <i>Employer's</i> property in excess of	<b>the amount of the deductibles relevant to the event described in the "Format TSSC3" insurance policy available on <a href="http://www.eskom.co.za/live/content.php?Item_ID=9248">http://www.eskom.co.za/live/content.php?Item_ID=9248</a></b>
82.1	The <i>Employer</i> provides this insurance	<b>as stated for "Format TSSC3" available on <a href="http://www.eskom.co.za/live/content.php?Item_ID=9248">http://www.eskom.co.za/live/content.php?Item_ID=9248</a> (See Annexure A for basic guidance)</b>
82.1	The minimum amount of cover for the first insurance stated in the Insurance Table is:	<b>the amount of the deductibles relevant to the event described in the "Format TSSC3" insurance policy available on <a href="http://www.eskom.co.za/live/content.php?Item_ID=9248">http://www.eskom.co.za/live/content.php?Item_ID=9248</a></b>
82.1	The minimum amount of cover for the third insurance stated in the Insurance Table is:	<b>whatever the <i>Contractor</i> deems necessary in addition to that provided by the <i>Employer</i>.</b>
82.1	The minimum amount of cover for the fourth insurance stated in the Insurance Table is:	<b>As prescribed by the Compensation for Occupational Injuries and Diseases Act No. 130 of 1993 and the <i>Contractor's</i> common law liability for people falling outside the scope of the Act with a limit of Indemnity of not less than R500 000 (Five hundred thousand Rands)</b>
	Does the United Kingdom Housing Grants, Construction and Regeneration Act (1996) apply?	<b>No</b>
93.1	The <i>Adjudicator</i> is (Name)	<b>The person selected from the Eskom Panel of Adjudicators listed in Annexure B to this Contract Data by the Party intending to refer a dispute to him.</b>
93.2(2)	The <i>Adjudicator nominating body</i> is:	<b>the Chairman of the Joint Civils Division of the South African Institution of Civil Engineering. (See <a href="http://www.jointcivils.co.za">www.jointcivils.co.za</a>)</b>
93.4	The <i>tribunal</i> is:	<b>arbitration.</b>

The *arbitration procedure* is

**the latest edition of Rules for the Conduct of Arbitrations published by The Association of Arbitrators (Southern Africa) or its successor body.**

The place where arbitration is to be held is

Johannesburg, South Africa

The person or organisation who will choose an arbitrator

- if the Parties cannot agree a choice or
- if the arbitration procedure does not state who selects an arbitrator, is

**the Chairman for the time being or his nominee of the Association of Arbitrators (Southern Africa) or its successor body.**

**The *conditions of contract* are the NEC3 Term Service Short Contract (September 2008)<sup>2</sup> and the following additional conditions Z1 to Z11 which always apply:**

## **Z1 Cession delegation and assignment**

- Z1.1 The *Contractor* does not cede, delegate or assign any of its rights or obligations to any person without the written consent of the *Employer*.
- Z1.2 Notwithstanding the above, the *Employer* may on written notice to the *Contractor* cede and delegate its rights and obligations under this contract to any of its subsidiaries or any of its present divisions or operations which may be converted into separate legal entities as a result of the restructuring of the Electricity Supply Industry and the Electricity Distribution Industry.

## **Z2 Change of Broad Based Black Economic Empowerment (B-BBEE) status**

- Z2.1 Where a change in the *Contractor's* legal status, ownership or any other change to his business composition or business dealings results in a change to the *Contractor's* B-BBEE status, the *Contractor* notifies the *Employer* within seven days of the change.
- Z2.2 The *Contractor* is required to submit an updated verification certificate and necessary supporting documentation confirming the change in his B-BBEE status to the *Employer* within thirty days of the notification or as otherwise instructed by the *Employer*.
- Z2.3 Where, as a result, the *Contractor's* B-BBEE status has decreased since the *starting date* the *Employer* may either re-negotiate this contract or alternatively, terminate the *Contractor's* obligation to Provide the Service.
- Z2.4 Failure by the *Contractor* to notify the *Employer* of a change in its B-BBEE status may constitute a reason for termination. If the *Employer* terminates in terms of this clause, the procedures on termination are those stated in Clause 91.1 and the amount due on termination includes amounts listed in Clause 92.1 less a deduction of the forecast additional cost to the *Employer* of completing the *service*.

## **Z3 Ethics**

- Z3.1 Any offer, payment, consideration, or benefit of any kind made by the *Contractor*, which constitutes or could be construed either directly or indirectly as an illegal or corrupt practice, as an inducement or reward for the award or in execution of this contract constitutes grounds for terminating the *Contractor's* obligation to Provide the Service or taking any other action as appropriate against the *Contractor* (including civil or criminal action).

<sup>2</sup> State whether attached as a 'PDF' file in terms of Eskom's licence, or to be obtained from either Engineering Contract Strategies Tel 011 803 3008, Fax 011 803 3009 or SAICE.

- Z3.2 The *Employer* may terminate the *Contractor's* obligation to Provide the Service if the *Contractor* is found guilty by a competent court, administrative or regulatory body of participating in illegal or corrupt practices.

Such practices include making of offers, payments, considerations, or benefits of any kind or otherwise, whether in connection with any procurement process or contract with the *Employer* or other people or organisations and including in circumstances where the *Contractor* or any such member is removed from the an approved vendor data base of the *Employer* as a consequence of such practice.

- Z3.3 If the *Employer* terminates in terms of this clause, the procedures on termination are those stated in Clause 91.1 and the amount due on termination includes amounts listed in Clause 92.1 less a deduction of the forecast additional cost to the *Employer* of completing the *service*.

## **Z4 Confidentiality**

- Z4.1 The *Contractor* does not disclose or make any information arising from or in connection with this contract available to others except where required by this contract. This undertaking does not, however, apply to information which at the time of disclosure or thereafter, without default on the part of the *Contractor*, enters the public domain or to information which was already in the possession of the *Contractor* at the time of disclosure (evidenced by written records in existence at that time). Should the *Contractor* disclose information to others where required by this contract the *Contractor* ensures that the provisions of this clause are complied with by the recipient.
- Z4.2 If the *Contractor* is uncertain about whether any such information is confidential, it is to be regarded as such until notified otherwise by the *Employer*.
- Z4.3 In the event that the *Contractor* is, at any time, required by law to disclose any such information which is required to be kept confidential, the *Contractor*, to the extent permitted by law prior to disclosure, notifies the *Employer* so that an appropriate protection order and/or any other action can be taken if possible, prior to any disclosure. In the event that such protective order is not, or cannot, be obtained, then the *Contractor* may disclose that portion of the information which it is required to be disclosed by law and uses reasonable efforts to obtain assurances that confidential treatment will be afforded to the information so disclosed.
- Z4.4 The taking of images (whether photographs, video footage or otherwise) of the *Employer's* property or any portion thereof, in the course of Providing the Service and after the end of the *service period*, requires the prior written consent of the *Employer*. All rights in and to all such images vests exclusively in the *Employer*.
- Z4.5 The *Contractor* ensures that all his subcontractors abide by the undertakings in this clause.

## **Z5 Waiver and estoppel: Add to clause 12.2:**

- Z5.1 Any extension, concession, waiver or relaxation of any action stated in this contract by the Parties or their delegates or the *Adjudicator* does not constitute a waiver of rights, and does not give rise to an estoppel unless the Parties agree otherwise and confirm such agreement in writing.

## **Z6 Health, safety and the environment**

- Z6.1 The *Contractor* undertakes to take all reasonable precautions to maintain the health and safety of persons in and about the execution of the *service*. Without limitation the *Contractor*:
- warrants that the total of the Prices as at the Contract Date includes a sufficient amount for proper compliance with the Construction Regulations, all applicable health & safety laws and regulations and the health and safety rules, guidelines and procedures provided for in



this contract and generally for the proper maintenance of health & safety in and about the execution of *service*; and

- undertakes, in and about the execution of the *service*, to comply with the Construction Regulations and with all applicable health & safety laws and regulations and rules, guidelines and procedures otherwise provided for under this contract and ensures that his Subcontractors, employees and others under the *Contractor's* direction and control, likewise observe and comply with the foregoing.

Z6.2 The *Contractor*, in and about the execution of the *service*, complies with all applicable environmental laws and regulations and rules, guidelines and procedures otherwise provided for under this contract and ensures that his subcontractors, employees and others under the *Contractor's* direction and control, likewise observe and comply with the foregoing.

**Z7 Provision of a Tax Invoice and interest. Add to clause 50**

Z7.1 The *Contractor* provides the *Employer* with a tax invoice in accordance with the *Employer's* procedures stated in the Service Information, showing the correctly assessed amount due for payment.

Z7.2 If the *Contractor* does not provide a tax invoice in the form and by the time required by this contract, the time by when the *Employer* is to make a payment is extended by a period equal in time to the delayed submission of the correct tax invoice. Interest due by the *Employer* in terms of clause 51.2 is then calculated from the delayed date by when payment is to be made.

Z7.3 The *Contractor* is required to comply with the requirements of the Value Added Tax Act, no 89 of 1991 (as amended) and to include the *Employer's* VAT number 4740101508 on each invoice he submits for payment.

**Z8 Notifying compensation events**

Z8.1 Delete from the last sentence in clause 61.1, "unless the event arises from an instruction of the *Employer*."

**Z9 *Employer's* limitation of liability; Add to clause 80.2**

Z9.1 The *Employer's* liability to the *Contractor* for the *Contractor's* indirect or consequential loss is limited to R0.00 (zero Rand).

**Z10 Termination: Add to clause 90.2, after the words "or its equivalent":**

Z10.1 or had a judicial management order granted against it.

**Z11 Addition to Clause 50.4**

Z11.1 If the amount due for the *Contractor's* payment of *delay damages* reaches the limits stated in a Task Order (if any), the *Employer* may terminate the *Contractor's* obligation to Provide the Service.

Z11.2 If the *Employer* terminates in terms of this clause, the procedures on termination are those stated in Clause 91.1 and the amount due on termination includes amounts listed in Clause 92.1 less a deduction of the forecast additional cost to the *Employer* of completing the *service*.

## **Annexure A: Insurance provided by the Employer N/A**

*These notes are provided as guidance to tendering contractors and the Contractor about the insurance provided by the Employer. Details of the insurance itself are available from the internet web link given below.*

1. Services provided in a TSSC3 contract could include some element of construction or refurbishment as well as a continuous maintenance or operational service activity. If an event occurs which causes loss or damage, a claim could be made either against the *Employer's* "works" policy which may be in place for the *Employer's* portion of the property affected by the *service* or against the *Employer's* "assets" policy which may be in place for the *Employer's* portion of the property affected by the *service*, or both.
2. The cover provided and the deductibles under the works policy are different to those under the assets policy. Each policy has a range of applicable deductibles depending on the location of the property affected by the *service* and the nature of the insurable event.
3. The *Contractor* is required in terms of Contract Data for clause 82 to provide cover for the deductibles in the insurance provided by the *Employer*. This can be provided from the *Contractor's* own resources on a 'self insured' basis or obtained by him from his own insurers. In order to assess the extent of this cover, tendering contractors and their brokers should consult the internet web link given below and scroll to '**Format TSSC3**' to establish both the cover and the deductibles in relation to the *service* provided in terms of this contract.
4. Tendering contractors should note that cover provided by the *Employer* is only per the policies available on the internet web link listed below and may not be the cover required by the tendering contractor to cover his risks as intended by each of the listed insurances in the left hand column of the Insurance Table in clause 82.1. In terms of clause 82.1 "the *Contractor* provides .... the insurances stated in the Insurance Table. The *Contractor* does not provide an insurance which the *Employer* is to provide as stated in the Contract Data". Hence the *Contractor* provides insurance which the *Employer* does not provide and in cases where the *Employer* does provide insurance the *Contractor* insures for the difference between what the Insurance Table requires and what the *Employer* provides.
5. Part 2 of the contract will include a requirement for the tendering contractor to identify the cost of insurance which he has allowed for in his Prices, given the foregoing guidance, either as a separate priced item or
6. **Further information and full details of all Eskom provided policies and procedures may be obtained from:**

[http://www.eskom.co.za/live/content.php?Item\\_ID=9248](http://www.eskom.co.za/live/content.php?Item_ID=9248)

## Annexure B: The *Employer's* Panel of Adjudicators

The following persons listed in alphabetical order of their surname have indicated their willingness to be included in the Eskom Panel of Adjudicators. Their CV's may be obtained by using the contact details provided.

Name	Location	Contact details (phone & e mail)
Nigel ANDREWS	Gauteng	+27 11 836-6760 nigela@quoin.net
Andrew BAIRD	Gauteng	+27 11 803 3008 <a href="mailto:andrewbaird@ecsconsult.co.za">andrewbaird@ecsconsult.co.za</a>
Christopher BINNINGTON	Gauteng	+27 11 888-6141 <a href="mailto:cdb@bca.co.za">cdb@bca.co.za</a>
Bruce LEECH	Gauteng	+27 11 290 4000 leech@counsel.co.za
Nigel NILEN	Gauteng	+27 11 465 3601; nilences@global.co.za
Peter THURLOW	Gauteng	+27 11 787 6226 <a href="mailto:info@thurlowassoc.com">info@thurlowassoc.com</a>

Information about the Panel and appointment of the selected *Adjudicator* is available from Eskom Supply Chain Operations management, by contacting Leighton Itholeng on (+27 (0)11 800 4031 or (+27 (0) 86 668 0419; E-mail: [Leighton.itholeng@eskom.co.za](mailto:Leighton.itholeng@eskom.co.za)

## Data provided by the *Contractor* (the *Contractor's Offer*)

The tendering contractor is advised to read both the NEC3 Term Service Short Contract (September 2008) and the relevant parts of its Guidance Notes (TSSC3-GN)<sup>3</sup> in order to understand the implications of this Data which the tenderer is required to complete. An example of the completed Data is provided on page 22 of the TSSC3 Guidance Notes.

Completion of the data in full is essential to create a complete contract.

10.1	The <i>Contractor</i> is (Name):	[•]
	Address	[•]
	Tel No.	[•]
	Fax No.	[•]
	E-mail address	[•]
63.2	The percentage for overheads and profit added to the Defined Cost for people is	[•]%
63.2	The percentage for overheads and profit added to other Defined Cost is	[•]%
11.2(4)	The Price List is in	the document called 'Price List' in Part 2 of this contract.
11.2(4)	The offered total of the Prices for part of the <i>service</i> in Part 1 of the Price List is [Enter the total of the Prices from the Price List]:	R[•] excluding VAT [in words] [•] excluding VAT
11.2(4)	The offered total of the Prices for part of the <i>service</i> in Part 2 of the Price List is [Enter the total of the Prices from the Price List]:	R[•] excluding VAT [in words] [•] excluding VAT

<sup>3</sup> Available from Engineering Contract Strategies Tel 011 803 3008, Fax 011 803 3009.

## C2 Pricing Data

### C2.1 Pricing assumptions

The Price List is in two parts. Part 1 is for work described in the Service Information not requiring the *Employer* to issue a Task Order. **Part 2** is for work to be carried out within a stated period of time on a task by Task basis and instructed by Task Order. The *service* may comprise work under Part 1 only or Part 2 only or a mix of both.

Entries in the first four columns of Part 1 of the Price List are made either by the *Employer* or the tenderer. Entries in the first four columns of Part 2 of the Price List would normally be made by the *Employer* as the Party most likely to know the kind of work which will be instructed by the issue of Task Orders. The tenderer then enters a rate for each item and multiplies it by the Expected quantity to produce the Price to be entered in the final column.

If the *Contractor* is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tenderer enters the amount in the Price column only, the Unit, Expected quantity and Rate columns being left blank.

If the *Contractor* is to be paid an amount for the item of work which is the rate for the work multiplied by the quantity completed, the tenderer enters a rate for each item and multiplies it by the Expected quantity to produce the Price, to be entered in the final column.

If the *Contractor* is to be paid a Price for an item proportional to the length of time for which a service is provided, a unit of time is stated in the Unit column and the expected length of time (as a quantity of the stated units of time) is stated in the Expected quantity column.

The rates and Prices entered for each item includes for all work and other things necessary to complete the item.

## C2.2 Price List

### Part 2

The rates and Prices entered for each item includes all work and other things necessary to complete the item. Please quote per person for the course.

Level 1 - INSTITUTIONALISED - As per Registered Electrical Trade 671101			
Name	Business event name	Duration - days	Cost per person per day
INSTITUTIONALISED Level 1 BASIC WORKSHOP PRACTICE	<b>Basic hand tools &amp; Bench Work</b>		
	* ID of Tools, filing, cutting, measuring squaring		
	* Power Tools, Selection & Identification of PT Drilling, Grinding & Tapping		
	<b>Tools, Equipment &amp; Materials</b>		
	* Select, use, care for handtools		
	* Select, use, care for Powertool		
ELECTRONICS	* Measuring & Testing Instruments		
	<b>Apply Soldering Techniques</b>		
WIREWAYS & WIRING	<b>Wireways &amp; Wiring</b>		
	* Wireways		
	* Wiring of installations		
	* Earthing & Bonding		
INSTITUTIONALISED Level 1 - ELECTRICAL SUPPLY SYSTEMS AND COMPONENTS	Concepts, Theories & Principles of Supply systems		
	<b>Basic batteries</b>		
	Theory/Practical on Battery Cells		
	Construction of Batteries		
	Charging of Batteries		
	Topping up and cleaning of batteries		
	Data Recording		
	Maintenance		
	Transformers		
	Switch Gears & Control Gears		
	Lighting Systems		
	<b>Cables &amp; Application</b>		
	* Cable Transportation		
	* Laying Cables		
	* Joining Cables		
	* Terminating Cables		
	* Types of Cables		
	* Cable Sizes		
	* Selecting correct size Cable		
INSTITUTIONALISED Level 1 SIMPLE CIRCUITS	<b>Flame Proofing</b>		
	* ID & use of Flame Proof Light fittings		
	* Id & Use of Flameproof fume Extractor Fans		
	* ID & use of Flameproof Cable Glands		
	* Maintenance of Battery Rooms		
	<b>Simple Circuits _Test Instruments</b>		
	* ID & Use of:		
	* Multimeter (AVO)		
	* Line Tester (Probe)		
	* Insulation Tester		
	* Bell Ringer		
	* Tong Tester		
	* Earth Leakage Tester		
	* ID of Symbols - Measuring Instruments		
	* Test & Draw Connections of Resistance Bos		

	<b>Simple Circuits _ Circuit Design</b>		
	* ID of Symbols		
	* Draw Symbols		
	* Making up Wire Connections		
	* Designing of Circuits		
	* Wiring according to Standards		
	* Test & Wire 3 Heat Switch		
	* Wire Five Heat Switch		
	* Wire Simmerstat Switch		
	<b>Simple Circuits -Heat Box &amp; Load Balancing</b>		
	* Manipulate Resistance		
	* Determine value of Resistance & Resistance position in box		
	* Making up 2 Heat Elements		
	* Connect Elements to 3Heat Switch		
	* Draw up a Schematic Diagram		
INSTITUTIONALISED Level 1 FAULT FINDING	<b>Lighting - ID Connect &amp; Fault Finding (Theory - Techniques &amp; Principles)</b>		
	* Filament Lamps		
	* Simulators		
	* Electric Discharge Lamps		
INSTITUTIONALISED Level 1 BASIC MOTORS	<b>Rotating Machinery : Motors &amp; Starters</b>		
	* Ideal Storage conditions for motors		
	* inspection of motors in storage		
	<b>Connection; Disconnecting &amp; Test Running of a motor</b>		
	* Obtain Isolation for Motors and Test for Supply		
	* Practice Skill for Disconnecting and Inspection, reconnecting a motor		
	<b>Single Phase Motors</b>		
	* Make up 15Amp Electrical Lead		
	* ID of Main components of a Single Ø Motor		
	* Ring out & Test Run A 1 Ø Motor		
	* Reverse Rotation of the Motor		
	* Ring out and Connect a Six Stud Forward and Reverse Box		
	* Connect a 12 Stud F & R Box		
	* Perform Mechanical & Electrical Test on a 1 Ø Motor		
	<b>Three Phase Motor</b>		
	* Test Positions		
	* Phase the Motor		
	* Connect Direct on Line		
	* Change Direction		
INSTITUTIONALISED Level 1 INSTALLATION WORK AND BASIC CABLES	<b>Types of Cables and Applications</b>		
	*Cutting Steel Conduit Clamping & Cutting Thread on Steel		
	* Establishing the Y Value		
	* Making off and Bending an Off-Set into DB		
	* Bending a Conduit over and Obstruction		
	* Making off PVC Cable		
	* Making off Surfex Cable		
	* Using Flexible Cable		
	* Calculating the Connected Load of a Domestic Dwelling		
	* Erecting Coactail Installation Work on a Table as per diagram		
	* Install & Wire an Electrical Installation		
	* Perform an Electrical Test on the Installation		

LOW VOLTAGE SWITCH GEAR	Low Voltage Protection		
LEVEL 1 SUMMATIVE TEST			
Level 2 - INSTITUTIONALISED			
Name	Business event name	Duration - days	Cost per person per day
PANEL WIRING WEEK 1	Load Balancing & KW/H Metering		
	* Safety		
	* Why 3Ø Load Balancing		
	* Method of Balancing 3Ø Loads		
	* Balancing of Wattage		
	* Λ and Δ connections		
	* Balancing load in Λ and Δ		
	* Balancing of Load Panels		
	* KW/H Metering panels Wiring		
	* Neutrals for Metering Panels		
	Transformers CT's & VT's & WH		
	* Safety		
	* Definition & Construction		
	* Transformer Configuration		
	* Transformer Calculations & Connections		
	* CT's Definition		
	* Ammeter & Voltmeter Selector Switches		
	* Wiring Exercise		
	Transformers		
* CTVT & KWH			
Circuit Breakers WEEK 2	Circuit Designing & Sequence Starting		
	* Identification of Components		
	* Ringing Out of Components		
	* Circuit Designing		
	* Wiring of Panels		
	* Correct Functioning of Circuit		
CIRCUITRY & FAULT FINDING WEEK 3	Circuitry & Fault Finding		
	* Purpose of Diagram		
	* Schematic diagram		
	* Wiring Diagrams		
	* Cable of Interconnecting diagram		
	* Electrical Symbols		
	* AC Contactors		
	* Shading coils, Operating Principles & Air Gap		
	* DC Contactors		
	* Magnetic Structure & Contact Structure		
	* Pneumatic time-delay relay, electronic timers, general purpose relay, thermal o/l, dashpot or magnetic o/l, limit switches, flow switches, float switches		
	* Electrical interlocking		
	* Mechanical Interlocking		
	* Circuit design & Fault Finding on panels & compressor panels		
	Motors Automatic		
	* Design & Wire a Λ and Δ control & Power Circuits		
	* Determine & Set Overload		
	* Wire & Test run different types of starters from different manufactures		
	* Explain why use starters		
	Variable Speed Drivers		



	* Install & Connect variable speed drives		
	* Setting of present parameters		
	* Operating the Drive		
INSTITUTIONLISED LEVEL 2 ROTATING MACHINERY Week 5	<b>Motors Manual - Ring Out &amp; Test</b>		
	* Resistance Starter & Motor		
	* Dual Speed Motor		
	* Auto- Transformer Starter & Motor		
	* Memota Star Delta		
	* Allen West SD2N Star Delta Starter		
	* Rotary Star-Delta Starter		
	<b>Motor Maintenance</b>		
	* Dismantle Motor		
	* Check Fault & Repaired		
	* Replacing of Bearing		
	* Use an oven for earing & drying motor		
	* Re-assemble motor & Test Run		
	* Mechanical Checks		
	* Electrical Checks		
	<b>3 <math>\Phi</math> MOTORS AND DC MACHINES : SAFETY</b>		
	* Definition of Motor & Types		
	* Difference between Phase & Line Voltage		
	* Rotor Current, Torgue, Power, Calculation of full Load in 1 & 3 $\Phi$		
	* Stator Connection & Construction		
	* Rotor Types & Construction		
	* Slip ring Motor & Operation		
	* Improving Power Factor		
	* Phasing Induction Motor		
	* DC Cummutorator		
	* Operating of DC Motors		
	* Types of DC Motors		
	* Armature Reaction		
	* Fault Finding on DC Motors		
	* Circuit protection		
	* NO Volt Protection		
	* Need for Motor Stators		
	* Soft Starting		
	* Mechanical Limitation		
	* Overload Relays		
	* Overload Settings		
	* Direct on Line o/l setting		
	* Star Delta o/l settubg		
	* Resistance Stator Method		
	* Auto Transformer Method		
	* Resistance Stator		
	* Dual Speed Motor Starting		
TRANSFORMER MAINTENANCE WEEK 6	<b>Transformer Maintenance</b>		
	* Safety		
	* Transformer Losses		
	* PT's & CT's		
	* 1 $\Phi$ trfr in 3 $\Phi$ circuits		
	* 3 $\Phi$ voltage & current transformation		
	* Parallel connections of 3 $\Phi$ trfr		
	* Transformer cores		

	* Auto-transformers & Tap Changers, tertiary windings, 3Φ neutral earth compensator		
	* Reactors, cooling of trfr, conservator, breather, explosion, vent & pressure relieve device		
	* Buchholts relay		
	* Trfr busings, winding indicators for oil-immersed transformers		
	* Design of small 1Φ trfr		
	* Oil Test on Transformer Oil		
	* Filling of TRFR Oil and oil Sampling		
	* General Maintenance		
POWER SYSTEM PROTECTION - WEEK 7	<b>Safety &amp; Electrical Faults</b>		
	* Power Transformers		
	* Transmission Lines		
	* Under Frequency Protection		
	* Non- Unit Protection		
	* Transformer Protection		
	* Busbar Protection		
Circuit Breakers - Indoor & Outdoor Week 8	<b>Circuit Breakers - Outdoor &amp; Indoor</b>		
	* Protection of Breakers & Scaffolding		
	* ARC Extinction in Oil		
	* ARC Extinction in Vacuum		
	* ARC Extinction in Compressed Air		
	* ARC Extinction in Atmospheric pressure		
	* ARC Extinction in SF6		
	Substation Construction		
	Cables HV		
	Cable Maintenance		
<b>LEVEL 2 SUMMATIVE TEST</b>			

Level 3 - INSTITUTIONALISED			
Name	Business event name	Duration - days	Cost per person per day
ELECTRONICS	<b>Electronics</b>		
	* Electronic Principles		
	* Electronics A		
	* Battery Charger		
	Trade Test Preparation		
	Trade Test		

2.1 Technician training (P1).				
ELECTRICAL ENGINEERING PUPIL TECH (P1) - TOTAL 75 DAYS				
NO	COURSE NAME	LEARNING FIELD	Duration	Cost per person per day
1	Low Voltage Cables	L50185200	5	
2	Health, Safety, Quality & Legislation	L50185200	5	
3	Motors and Starters	L50185200	10	
4	Panel Wiring	L50185200	10	

5	Design & Construct Single ø Circuit	L50185200	10	
6	Installation Work & Wiring Regulations	L50185200	10	
7	Circuit Breakers	L50185200	10	
8	Fault Finding	L50185200	10	
9	Transformers	L50185200	5	

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

# C3: Scope of Work

## C3.1 Service Information

The following services to be provided on a “as and when required” basis;

### Institutionalised training

#### 1. Description of the service

SCOPE OF WORK - ELECTRICIAN LEARNER CURRICULUM		
Level 1 - INSTITUTIONALISED	Durations - Days	Price per person per day
INSTITUTIONALISED Level 1 BASIC WORKSHOP PRACTICE		
ELECTRONICS Level 1		
WIREWAYS & WIRING		
INSTITUTIONALISED Level 1 - ELECTRICAL SUPPLY SYSTEMS AND COMPONENTS		
INSTITUTIONALISED Level 1 Fault Finding		
INSTITUTIONALISED Level 1 Basic Motors		
INSTITUTIONALISED Level 1 INSTALLATION WORK AND BASIC CABLES		
LOW VOLTAGE SWITCH GEAR		
<b>LEVEL 1 SUMMATIVE TEST</b>		
<b>Level 2 - INSTITUTIONALISED</b>		
PANEL WIRING		
CIRCUIT BREAKERS		
CIRCUITRY & FAULT FINDING		
INSTITUTIONALISED LEVEL 2 ROTATING MACHINERY		
TRANSFORMER MAINTENANCE		
POWER SYSTEM PROTECTION		
Circuit Breakers - Indoor & Outdoor		
<b>LEVEL 2 SUMMATIVE TEST</b>		
<b>Level 3 - INSTITUTIONALISED</b>		
ELECTRONICS		
<b>LEVEL 3 SUMMATIVE TEST</b>		
Trade Test Preparation		
Trade Test		

#### 2.1 Technician training (P1).

ELECTRICAL ENGINEERING PUPIL TECH (P1) - TOTAL 75 DAYS				
NO	COURSE NAME	LEARNING FIELD	Duration	Cost per person per day
1	Low Voltage Cables	L50185200	5	
2	Health, Safety, Quality & Legislation	L50185200	5	

3	Motors and Starters	L50185200	10	
4	Panel Wiring	L50185200	10	
5	Design & Construct Single ø Circuit	L50185200	10	
6	Installation Work & Wiring Regulations	L50185200	10	
7	Circuit Breakers	L50185200	10	
8	Fault Finding	L50185200	10	
9	Transformers	L50185200	5	

### 3. Electrical tool list

Tool box with tool list specified below to be provided as and when needed

#### ELECTRICAL TOOLKIT

QTY	DESCRIPTION	MAKE	TOOLS SHORT	DATE
1	TOOLBOX	GEDORE		
1	PADLOCK .	VIRO		
1	FLAT CHISEL 200mm	STAHLWLLE		
1	BALLPEN HAMMER 250gr	LASHER		
1	SHIFTING SPANNER 150mm	BACHO		
1	DIVIDER 150mm	STARRETT		
1	CHALK LINE T37/81B	RACO		
1	SIDECUTTER 300mm	CRESCENT		
1	ROUND NOSE PLIER	ECLIPSE		
1	COMBINATION PLIER 250mm	CRESCENT		
1	WATERPUMP PLIER 250mm	GEDORE		
1	CENTRE PUNCH 100 x 5mm	ECLIPSE		
1	STEEL RULE 300mm	SHINWA		
1	HACKSAW FRAME 305mm	ECLIPSE		
1	FLAT SCREWDRIVER 2 x 75mm	ECLIPSE		
1	FLAT SCREWDRIVER 3 x100mm	WERA		
1	FLAT SCREWDRIVER 4.5x 125mm	WERA		
1	FLAT SCREWDRIVER 10 x 150mm	WERA		
1	PHILIPS SCREWDRIVER no 1	WERA		
1	PHILIPS SCREWDRIVER no 2	WERA		
1	SPIRIT LEVEL x 450mm ( RIC 2110 )	ROSS		
1	SCRIBER 200mm	ECLIPSE		
1	COMBINATION SPANNER SET 6 - 24mm	GEDORE		
1	BA TUBE SPANNER SET ( 6 OFF )	MITCO		
1	ENGINEERS SQUARE 100mm	STARRETT		
1	STEEL TAPE 3m	STANLEY		
1	JUNIOR HACKSAW	ECLIPSE		
1	WIRE STRIPPER	SPEEDEX		
1	ALLEN KEYS ( METRIC )	MITCO		
1	ALLEN KEYS ( IMPERIAL )	MITCO		
1	CRIMPING PLIERS ( AK 15 ) .	LOBSTER		
1	CRIMPING PLIERS PRE-INSULATED LUGS	CTR0323		
1	VICEGRIP	GEDORE		
1	TRIMMING KNIFE	STANLEY		
1	LONGNOSE PLIER	WILL		
1	FLAT FILE SMOOTH 200mm	NICOLSON		
1	FLAT FILE 2nd CUT 200mm	NICOLSON		

1	FLAT FILE BASTARD 200mm	NICOLSON		
3	FILE HANDLES			
1	MULTI - METER	FLUKE 77		
1	OUTSIDE CIRCLIP PLIERS 150MM	GEDORE		
1	TIN SNIPS	GEDORE		
1	BRADEL			
1	PIN PUNCHES	MITCO		

#### 4. Accommodation

Accommodation to be provided to the learners for the duration specified in the curriculum.

5. Transport to be provided to the learners to and from the institution for the duration as specified in the curriculum

### 6. Specifications

#### Requirements for SDP (Skills Development Provider)

- Providers to be accredited by the EWSETA, QCTO and NAMB. (SDP\_ Skills Development Provider- registration No)
- SDP (Skills Development Provider) accredited premises are to be utilised, evaluation at premises will be conducted(indicate footprint of training centre)**
- Quality Management System according to accreditation bodies (QCTO/NAMB and EWSETA)
- Provide accredited learning material and curriculum as per Electrical Trade
- Assessment Policy and procedure to be provided
- ARPL \_Artisan Recognition of Prior learning Policy to be provided
- ARPL to be conducted for Eskom Permanent employees to identify Gaps
- Learning plans to be provided aligned with curriculum
- Learners to be assessed by accredited assessors as specified above
- All learner progress reports to be submitted monthly
- All absenteeism to be reported immediately to the supervisor of the learner.
- All training to be done according to accreditation body and Eskom's standards.
- An Eskom attendance list to be used for recording of attendance.
- Learner feedback as per Eskom format to be provided once a module completed
- Training and Trade Test is to be conducted at SDP Premises – proof of accreditation of the Training Centre and Trade Test centre to be provided. Evaluations and visit to the centre will be conducted**

#### Requirements of Artisan Facilitators and Trade Assessors



- Facilitators/Assessors to have the relevant qualification to provide the training (Electrical Trade)
- Facilitators / Assessors to be assessed and accredited by relevant SETA:
  - ESWETA
  - OCTO / NAMB
  - ETDP – Assessor
  - Minimum 3 years facilitation / Assessments of specific training to facilitate
  - Have at least 3 years relevant industry experience working as a qualified artisan in the specific trade.
  - Have at least 2 years relevant practical training experience in the specific trade (As per the Scope)
  - Must be trained as an artisan Facilitator and assessor or deemed competent to conduct trade tests or recognized by NAMB as competent assessor



### **Requirements of Artisan Trade Moderators**

- Must have at least 3 years' experience as registered artisan trade assessors in the relevant and related trade with the same trade family.
- Must be trained as moderators and deemed competent to conduct moderations of trade tests or recognized by NAMB as a competent moderator to conduct moderation of trade tests through RPL based on previous moderators' qualification and or experience.
- The artisan trade test centre must be accredited by the QCTO to conduct trade tests or applied to be registered as a constituent moderator of the NAMB.

### **Health and Safety Requirements**

- Training will be provided on SDP premises. Service provider shall ensure that requirements with regard to Facilities Regulations are met.
- Where accommodation is provided by the service provider, The service provider shall ensure that requirements with regards to Facilities regulations are met
- Where Transport is provided by the Service Provider, the Service Provider shall ensure that vehicles are roadworthy and comply to requirements of National Road Traffic Act. Driver of vehicle shall have a valid National driver's licence and PDP. No Eskom employee shall be transported at the back of an LDV / Bakkie. Below find requirements for Vehicle safety Procedure
- The Service Provider shall inform the Eskom representative of PPE requirements for attendees prior to training commencing. PPE requirements shall be specific to Eskom Representative. All Eskom trainees shall wear the required PPE for the relevant activity.
- All Incidents relating to Eskom trainees shall be reported to the Eskom representative telephonically and within 24hrs in writing.
- All Eskom trainees shall be Inducted by the Service Provider on their premises prior to Training commencing. Topics to be included: (1) Emergency procedure for workshop/venue, (2) Risk assessment for all activities, (3) Safe Work Procedure for all activities, (4) Name and Location of First aid attendant and First aid station etc. However, this list is not exhaustive and the Service Provider can add additional topics as deemed necessary.

Title	Date or revision	Tick if publicly available
Health and Safety requirements:		 240-62946386 Vehicle and driver saf
		 32-345 Eskom Vehicle safety specific

<p><b>The Contractor shall before the commencement of any task perform a risk assessment on site.</b></p> <p><b>The Contractor shall adhere to the attached Eskom's Life Saving Rules; any violation thereof will lead to the Contractor being dismissed.</b></p>		 Life-Saving A1 Poster-(FINAL).pdf
<p><b>The contractor shall familiarize himself/herself with Eskom's SHEQ Policy.</b></p>		 Safety Health Environment and Qua
<p><b>Site regulations and access control</b></p>		Contractor to report at Security and or Reception of the training site as per Task order
<p><b><u>Technical specifications:</u></b></p>		
<p>As per Technical evaluation sheet attached</p>		
<p><b>Evaluation at site (Training centre)</b></p>		

### 3. Constraints on how the *Contractor* Provides the Service

#### 3.1 Purchase Order Number

The employer's representative to issue purchase order numbers to the supplier for the services required.

#### 3.2 Intentions of the *Employer* before Completion

##### ***Contractor to submit***

- Eskom signed attendance register,
- Statement of results – and or progress reports
- Completion certificates

#### 3.3 Access to the training centre where the training is done.

##### 3.3.1 Provider to provide access to premises if training is done at provider training centre

#### 3.4 Use of standard forms

Eskom Standard forms to be utilised for submission of payments

- Signed attendance register by employees
- Learner Feedback forms
- Learner logbooks – will be supplied to provider for sign off of training completed
- Eskom Completion certificate for payment – will be part of the contract

#### 3.3 Invoicing and payment

In terms of core clause 50 the *Contractor* assesses the amount due and applies to the *Employer* for payment. The *Contractor* applies for payment with a tax invoice addressed to the *Employer* as follows:



The *Contractor* includes the following information on each tax invoice:

- Name and address of the *Contractor*
- The contract number and title;
- Purchase order number
- *Contractor's* VAT registration number;
- **Contractor's Banking Details**
- The *Employer's* VAT registration number 4740101508;
- The total of
  - The Price for each lump sum item in the Price List or Task Order which the *Contractor* has completed;
  - Where a quantity is stated for an item in the Price List or Task Order, an amount calculated by multiplying the quantity which the *Contractor* has completed by the rate,
- Other amounts to be paid to the *Contractor*;
- Less amounts to be paid by or retained from the *Contractor*;
- The change in the amount due since the previous payment being the invoiced amount - excluding VAT, the VAT and including VAT;
- (add other as required)

The *Contractor* attaches the detail assessment of all work done for each item in the Price List to each tax invoice showing

- the Price for each lump sum item in the Price List or Task Order which the *Contractor* has completed and
- where a quantity is stated for an item in the Price List or Task Order, an amount calculated by multiplying the quantity which the *Contractor* has completed by the rate.

**The *Employer* only accepts original invoices.**

### 3.4 Records of Defined Cost

N/A

### 3.5 Accelerated Shared Growth Initiative – South Africa (ASGI-SA)

If the ASGI-SA requirements are to be included in this contract specify constraints which *Contractor* must comply with after contract award in regard to any ASGI-SA requirements. The ASGI-SA Compliance Schedule completed in the returnable tender schedules is reproduced here. If ASGI-SA does not apply, delete this paragraph.

The *Contractor* complies with and fulfils the *Contractor's* obligations in respect of the Accelerated and Shared Growth Initiative - South Africa in accordance with and as provided for in the *Contractor's* ASGI-SA Compliance Schedule stated below

[Insert the agreed ASGI-SA Compliance Schedule here]

The *Contractor* shall keep accurate records and provide the *Employer* with reports on the *Contractor's* actual delivery against the above stated ASGI-SA criteria. [Elaborate on access to and format of records and frequency of submission etc.

The *Contractor's* failure to comply with his ASGI-SA obligations constitutes substantial failure on the part of the *Contractor* to comply with his obligations under this contract.

### 3.6 BBBEE and preferencing scheme

Specify constraints which *Contractor* must comply with after contract award in regard to any Broad Based Black Economic Empowerment (B-BBEE) or preferencing scheme measures.

**SDL&I Requirements are as follows:**

The tenderer is required to complete this undertaking and submit the completed form as a tender returnable to Eskom prior to contract award. Eskom reserves the right to negotiate with the tenderer the requirements below, and the outcome thereof will form part of the contract obligations

**EVALUATION CRITERIA**

**Prequalification**

All companies that are B-BBEE Levels 1 to 4 are eligible to tender in accordance with paragraph 4(1)(a) and 4(2) of the PPPFA regulations 2017.

Tender Returnable requirements are as follow.

- Valid original or certified copy of sworn affidavit in the case of EME's must be submitted (affidavit must be completed fully), or
- Valid Copy B-BBEE Certificate issued by CIPC for EME's. OR
- Valid original or certified copy of the B-BBEE certificate / sworn affidavit in the case of QSE's must be submitted, or
- Valid original or certified copy of the B-BBEE certificate issued by SANAS Accredited Verification Agency for Generic Entities must be submitted, or
- For JV's only valid original or certified copy B-BBEE Certificate issued by a SANAS Accredited Verification Agency will be accepted and the certificate should be in the name of the JV.

Failure on the part of the tenderer to submit "proof of B-BBEE status level of contributor" for purposes of evaluation by the tender closing will result in **disqualification**.

**Additional documents to be submitted:**

- CIPC Documents
- Certified copy of Shareholders certificate for Pty Ltd entities
- Certified copy of identity document of either (Director/Owner/Member)

## General Information on Validity of Sworn Affidavits

**The following must be considered when it comes to validity of Affidavits;**

**Tenderers submitting B-BBEE Sworn Affidavits must ensure that the affidavits meet the following key pointers to ensure their validity:**

- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as the **director, owner or member** must be indicated in order to know that person is duly authorised to depose of an affidavit. **(Mark the applicable option).**
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- Percentage of black ownership, black female ownership and designated group. In the case of specialised enterprises as per Statement 004, the percentage of black beneficiaries must be reflected. **(No blank spaces to be left).**
- Indicate total revenue for the year under review and whether it is based on **audited financial statements or management account. (Mark the applicable option).**
- Financial year-end as per the **enterprise's registration documents**, which was used to determine the total revenue. **(Financial year end to be stipulated by day/month/year).**
- B-BBEE Status level. An enterprise can only have one status level. **(Tick applicable level)**
- Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status.
- Date deponent signed and date of Commissioner of Oath must be the same. **(The sworn affidavit must be signed in the presence of the Commissioner of Oath. Furthermore the Commissioner must also sign and stamp)**
- Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.

## Local to site

The target for local to site is 10% of the contract value. Local to site refers to a province where the scope of work shall be undertaken. The aim is for the tenderers to spend some of their budget within multiple local municipalities in the province. The expenditure could be a combination of procuring from local-to-site suppliers, recruiting employees, and developing skills of candidates from the local-to-site regions. The results there of will be negotiated and will form part of the contract.

## Skills Development

Eskom intends to improve Skills Development by ensuring that technical support is directed towards enhancing supply capacity and capability within the industry or sector of operation. By doing this the capacity and competitiveness of the local supply base will be increased and the goals of shared growth, employment creation, poverty reduction and skills development will be achieved.

**Tenderers are required to propose against the following training initiatives**  
**Skills development matrix**

Successful contractor will be obligated to train a minimum of **4 candidate** for the duration of the contract. The duration of the task order will not be linked with the contractor's obligation to train; therefore, the contractor will have to ensure that the skills committed are successfully achieved by the end of the contract period. Skills candidates shall be sourced from previously disadvantage groups in South Africa – Northern Cape Province. The purpose is to provide these candidates with skills and workplace experience to increase the opportunities for them to be employable within the industry. The tenderer may develop the candidates directly, through their supply network or through the SETA accredited training providers.

The following skills listed below will be developed for the overall project:

Category	Eskom Target	Tenderer Proposal
Internship for artisans or in-service training	02	_____
Bursary funding for N2/N3 to N6 Electrical students	02	_____

**NOTE 1:** An estimated 0.25% of the tender value is expected to be committed on skills development

**NOTE 2:** For each of the above training we require that the contractor should not only focus on one type of training but change to the different skill next time.

### **Job Opportunities**

Job creation targets will be confirmed at the task order award stage.

The employment (Jobs created) shall comply with the Employment Equity Act and represent the demographics of the Local to site communities.

The contractor will be required to indicate number of Jobs to be created and/or retained from this contract.

Number of Jobs to be created	Number of Jobs to be retained

**NB:** Eskom reserves the right to verify further using various means, including visits to tenderers' premises at short notice. Tenderer(s) shall be disqualified if found to have misrepresented information submitted

### Reporting & Monitoring

The contractor/s shall on a quarterly basis or as and when required submit a report to Eskom in accordance with Supplier's Local Development Monthly/Quarterly Report on their compliance with the SDL&I obligations described above.

Eskom shall review the reports submitted by the tenderers within 30 (thirty) days of receipt of the reports and notify the tenderers in writing if their SDL&I obligations have not been met. Upon notification by Eskom that the tenderers have not met their SDL&I obligations, the tenderers shall be required to implement corrective measures to meet those SDL&I obligations before the commencement of the following quarter.

### 4. Requirements for the programme

- EWSETA/ NAMB / QCTO approved Artisan Curriculum (Electrical Trade – 671101)
- Assessments and progress reports
- Lesson plans
- Competency Declaration

### 5. Services and other things provided by the *Employer*

Item	Date by which it will be provided
Venue for the training where applicable if training is to be done at Eskom site	
Task order containing order number, venue and attendance register	14 days prior to course start date
Logbooks	
Eskom Course Attendance registers as registered (unique Identifier)	
Eskom Learner Feedback forms	

### 6. Property affected by the service

Training to be provided at Accredited Training centre of Provider

**Task Order form for use when work within the *service* is instructed to be carried out within a stated period of time on a Task by Task basis**